

Job Fair & Employment Accessibility

A Manual

*Compiled by
Tulsa Area Alliance on Disabilities with the Community Service Council of Greater Tulsa
Waller & Company Public Relations
Zarrow Foundation
DDSD with DHS
Tulsa Area United Way
Printing provided by Williams*

Summer 2001 Edition
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Special thanks to:

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About The Alliance

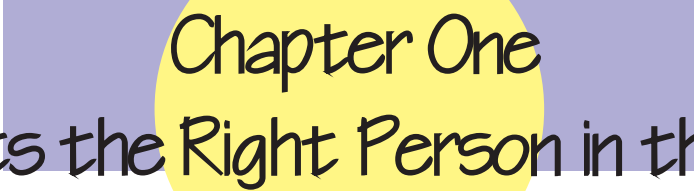
Both nationally and locally, as we began to integrate and employ people with disabilities rather than institutionalizing them, the public focus on coordinating community planning grew. In the mid-1980's, Tulsa-area leaders, including the Metropolitan Human Services Commission (MHSC), State Senator Maxine Horner, the Community Service Council of Greater Tulsa, the Area Health Education Center (AHEC), and the Community Integration Committee (CIG) developed the initiatives that led to the formation of the Tulsa Area Alliance on Disabilities.

Under the umbrella of the Community Service Council, the Alliance (then known as the Tulsa County Community Advisory Board for Persons with Disabilities, or CAB) began meeting in 1990. Initial funding came from the Oklahoma Department of Human Services and the Tulsa Area United Way (TAUW). Additional funding now comes from grants, corporations and contracts. Professional staffing assures continuity and high quality in all Alliance work.

With more than 100 members and technical advisors drawn from government, business, diverse service professionals, supporters, volunteers, advocates and people with disabilities, the Alliance benefits from strong community participation.

Contact Information:

Tulsa Area Alliance on Disabilities
with the Community Service Council of Greater Tulsa
1430 South Boulder
Tulsa, OK 74119-9990
Phone: (918) 585-5551
Fax: (918) 585-3285
E-mail: LDPolan@aol.com



Chapter One

Access Puts the Right Person in the Right Job

*A Word from Jim Stovall
Co-Founder & President of the Narrative Television Network*

The first question many people ask upon meeting a new person is, "What do you do?" Millions of people with disabilities are faced with no answer to this question. Even worse, in most situations, people with disabilities are not even asked what they do because the assumption has been made that they are unemployable.

On the contrary! People with disabilities make wonderful employees. They are more conscientious and loyal, and less likely to hop from job to job due to the lack of opportunities existing today.

As a blind person myself, I have become keenly aware of the fact that the greatest barrier to full employment is the lack of expectation in our society. It's not as much that employers openly discriminate against people with disabilities as it is that they don't consider people with disabilities at all.

I would encourage any employer to take advantage of this wonderful, untapped resource that exists. Simply give the disabled workforce a chance, and you will reap many rewards.

Access puts the right person in the right job - Why you should make your fair accessible.

For more than a decade, the Tulsa Area Alliance on Disabilities (the Alliance) along with the Community Service Council of Greater Tulsa (CSC) has provided leadership to bring interested citizens and organizations together to ensure the full participation of people with disabilities in all aspects of life.



The Alliance brings you this guide to help you welcome qualified job candidates with disabilities to your job fair.

This guide will:

- **Enrich your job fair recruitment tools**
- **Expand your job fair marketing expertise**
- **Make it easy to welcome job candidates with disabilities, and**
- **Show simple inexpensive ways to improve access.**

In the new millennium, businesses increasingly see:

- Labor shortages
- Job matches requiring active recruitment, and
- Hiring options expanding when barriers are removed, whether for race, age, gender or disability.

Did You Know?

- More than 20 percent of the U.S. population (54 million Americans) have a disability (U.S. Census, 2000)

How can you make change happen?

Easy ... You can hire!



Employers want employees with strong characteristics, including:

- Integrity
- Skills and knowledge
- Good communication
- Energy, and
- Ambition

Therefore, employers are learning that employees with disabilities:

- Meet recruitment demands
- Bring skill, strong performance records and job loyalty
- Improve hiring outcomes

Not only does bringing people with disabilities into your hiring practices mean you have more employee options, but you will receive benefits beyond your expectations. By increasing disability access and progressive hiring, you may:

- Receive employer tax credits
- Experience higher retention rates and lower turnover
- Improve dependability and loyalty among your workforce

Did You Know?

- 72 percent of working age people with disabilities want to work (National Organization on Disability (NOD), 1999)



Chapter Two

Employment Track Records: Real Benefits of Hiring People with Disabilities

*A word from Senator Max Cleland (D-Ga.), a Vietnam veteran who lost
three limbs in combat*

*America must do more to release the talents and abilities of our citizens
with disabilities who want to work, participate and contribute to the nation.*

Employment track records: The real benefits of hiring people with disabilities.



Hiring people with disabilities is good business. And you can save taxes too. This section offers a brief guide to benefits received when hiring people with disabilities.

Tax Credit Benefit The Work Opportunity Tax Credit (WOTC) Program

What is the WOTC?

WOTC is a tax credit for employers who hire certain targeted groups, including vocational rehabilitation referrals (people with disabilities), former Temporary Assistance for Needy Families (TANF) recipients, veterans, ex-felons, food stamp recipients, summer youth employees and Supplemental Security Income (SSI) recipients (people with disabilities).



WOTC Web site: www.ssa.gov

What do employers do?

Ensure tax credit certification.

Employees with disabilities are eligible for this credit when:

- They are a vocational rehabilitation (VR) referral and still receiving VR services, and
- Certified by the State Employment Security Agency (SESA)

Department of Labor Employment & Training Administration –
www.wdr.doleta.gov

Department of Rehabilitation Services – www.onenet.net/~drspiowm

What credit does the employer receive?

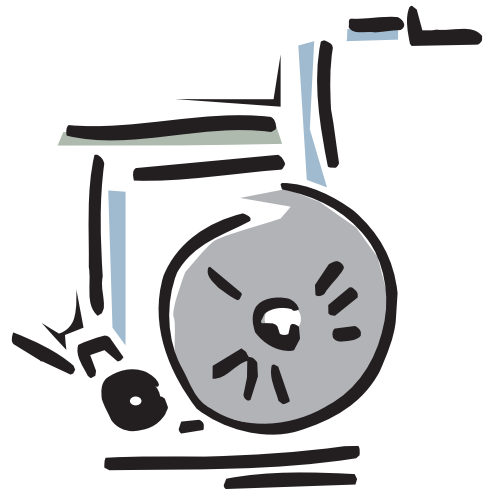
- A tax credit of up to 40 percent of the first \$6,000 paid, or
- A tax credit of up to \$2,400 in wages paid during the first 12 months of each new hire

IRS Form 8850 is required. To order, call (800) 829-3076 or visit www.irs.ustreas.gov/prod/forms_pubs/index.html

Jobs for Persons with Developmental Disabilities

Persons with developmental disabilities are working in diverse workplaces, including but not limited to:

- Library assistants
- Computer operators
- Mail office clerks
- Textile matching tenders
- Carpenters
- Cooks
- Messengers
- Office machine operators
- Engineering aides
- Sales personnel
- Clerical aides
- Nursing aides
- Radio repair helpers
- Photo copy operators
- Printers
- Nursery workers
- Laundry workers
- Animal caretakers
- Meat cutters
- Ambulance attendants
- Housekeepers
- Building maintenance workers
- And many more ...



Ready, Willing and Able

Evidence shows that employees with disabilities ...

- Are not absent any more than those without disabilities,
- Rated average or better in job performance than employees without disabilities,
- Supply their own transportation,
- Are not a considerable expense to accommodate,
- Are not any more likely to have accidents on the job,
- Have a strong desire to work, and
- Are above average in punctuality, attendance and tenure

Chapter Three

How to start ...

Integrating Accessibility into Your Job Fair

-
- *Persons with disabilities comprise 20 percent of the nation's population and are our nation's largest growing minority.*
 - *40 percent of those over 65 will have a disability as the population continues the trend of aging.*

How to Start ...

It's Easy

To integrate people with disabilities into job fairs isn't difficult, and you only need a few more people to assist than a traditional job fair.

Staffing the Job Fair

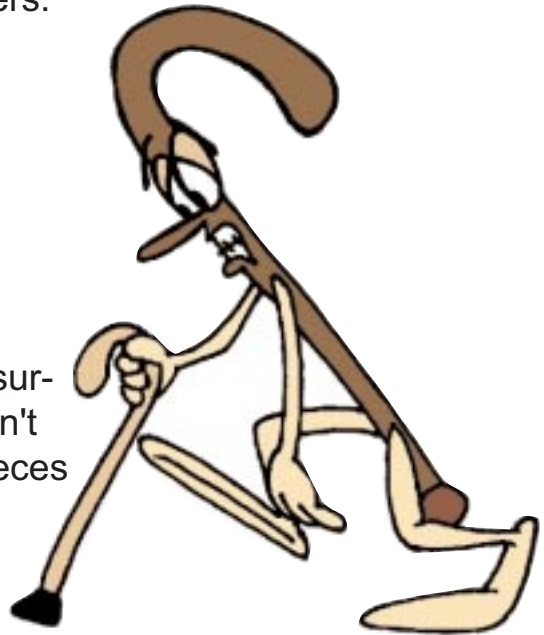
In addition to the standard greeters, registration attendants and general floaters, you'll need the following volunteers:

- Sign language interpreters
- Sighted guides
- Job fair buddies

Equipping the Job Fair

It's a given that you'll prepare handouts, surveys and signage for your job fair. But don't forget to include a few key information pieces for your attendees who have disabilities, including:

- Braille handouts
- Information in large type
- Signs with Braille and large type



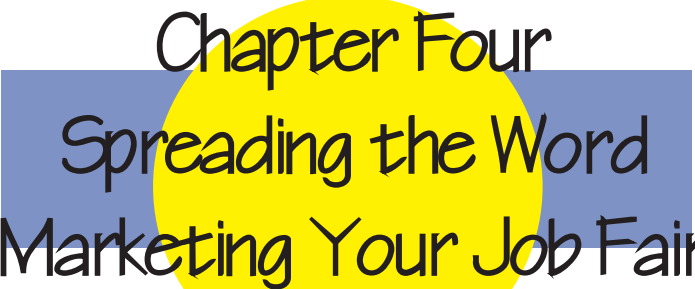
Before the job fair, make sure these questions have been answered:

- Are there transportation services available (Tulsa LIFT) for those who inquire about it prior to the event?
- Are there handicap parking spaces available and nearby?
- Is there a ramp or step-free entrance?
- Is there adequate posted information on direction, booths, times and contacts? Reproducible copies of a few symbols can be found in the resource section in the back of this guide.
- If the job fair is not on the first floor, does the building have an elevator?
- Are the restrooms accessible and are the stalls large enough?
- Are there any telephones and water fountains at the proper height for a person in a wheelchair to use?
- Are the job fair aisles large enough to accompany people with and without disabilities?
- Is a hospitality booth/room available for the job fair volunteers?

Contacts

The Interpreter Services Program
c/o Dept. of Rehabilitation Services
3535 N.W. 58th, Ste. 500
OKC, OK 73112
Voice/TTY: (800) 845-8476
Voice/TTY: (405) 951-3400
Fax: (405) 951-3529
Linda Baker, Director

Tulsa Speech & Hearing
Renee Ryan
8740 E. 11th, Suite A
Tulsa, OK 74112
Voice: (918) 832-8742
Fax: (918) 834-4329



Chapter Four

Spreading the Word

Marketing Your Job Fair

*A word from Glen M. Baisley
Project Coordinator for Tulsa Metro Chamber Career Partners, Inc.
(Construction Academy)*

The best thing you can do in advocating for people with disabilities is to first develop relationships with people. The difference in communicating with people about disabilities is in breaking down pre-conceived notions and helping them think in a different way than they're used to.

How to Welcome People with Disabilities

Hosting a job fair that welcomes people with disabilities is easy. You simply need to follow these steps:

- Add accessibility symbols to all job fair marketing materials, such as advertisements, posters, brochures, Web site, etc.
- Announce that the job fair will be accessible in audiovisual materials.
- Use closed captioning on audiovisual materials so those with hearing disabilities will be exposed.
- Put posters and ads in a wide geographical circle of discount/department/convenience stores, government employment offices, clinics, bookstores, apartment complex bulletin boards, technical and vocation schools, area colleges and community service offices.
- Use large, clear type in all marketing materials.

Get the Word Out

Don't forget to send information to the local media for possible coverage and airing of public service announcements (PSAs). Some local outlets in the Tulsa market include:

• Print

Tulsa World
Attn: Business Editor
P.O. Box 1770
Tulsa, OK 74102
(918) 581-8300

The Community World
Attn: Del Schafer
753 W. New Orleans
Broken Arrow, OK 74011
(918) 451-1923

Tulsa Business Journal /
Neighbor Newspapers
Attn: Ralph Schaefer
8545 E. 41st St.
Tulsa, OK 74145
(918) 663-1414

• **Television**

KJRH Channel 2
P.O. Box 2
Tulsa, OK 74101
(918) 743-2222

KOTV Channel 6
P.O. Box 6
Tulsa, OK 74101
(918) 732-6008

KTUL Channel 8
P.O. Box 8
Tulsa, OK 74101
(918) 445-8888

Cox Communications
8421 East 61st, Ste. U
Tulsa, OK 74133

Television stations run PSAs free of charge and usually require them to be at the station four weeks in advance. Call the stations for information about formatting of tapes. Address tapes to the PSA Director.

• **Radio**

Most radio PSAs must be delivered two weeks in advance. Most stations will play these free of charge as long as they get the announcement before the deadline. Contact the individual stations for assistance with formatting preferences.

KRMG (740 AM)
7136 S. Yale Ave., Suite 500
Tulsa, OK 74136

KBEZ (92.9 FM)
7030 S. Yale, Ste. 711
Tulsa, OK 74136

KCKI (99.5 FM)
4590 East 29th Street
Tulsa, OK 74114

KRAV (96.5 FM)
7136 South Yale, Ste. 500
Tulsa, OK 74136

KMOD (97.5 FM)
5801 East 41st St., Ste. 900
Tulsa, OK 74135



- *Community Calendars*

Local Web sites host monthly community calendars where you can post information about your job fair. Easy-to-follow directions are available on the Web sites below:

- www.bestoftulsa.com
- www.tulsacalendar.com
- www.tulsaweekend.com
- www.discovertulsa.com
- www.tulsaworld.com
- www.kotv.com
- www.teamtulsa.com
- www.ktul.com
- www.disabilitynetwork.org



- *Alternate Ideas*

Tulsa Transit displays billboards and advertising on the interior and exterior of city buses as well as their Web site.

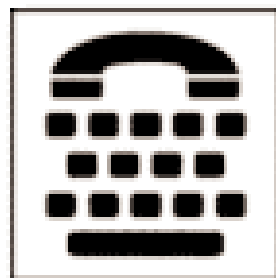
Tulsa Transit
510 S. Rockford
Tulsa, OK 74120
(918) 585-1195

Stokely Outdoor Advertising sells and donates space on the large billboards seen all over the city.

Stokely Advertising
10111 E. 45th Pl.
Tulsa, OK 74146
(918) 664-4724

Marketing Extras

When advertising for your job fair, it is important to include the necessary symbols that make persons with disabilities aware of their participation in the event. This page includes the symbols that are used for persons with disabilities. You can either cut these out, or scan them into your computer.





Chapter Five

Etiquette Matters

*A Word from Dr. Even Culp
Professor at Oral Roberts University*

A young man walked with a spastic gait down the hall of a large speech rehab center. Turning a corner he encounters a speech therapist. Seeing how he walks, the therapist greets him speaking slowly "H-E-L-L-O, H-O-W A-R-E Y-O-U?" The therapist speaks deliberately assuming the man has a hearing or processing deficit. In reality this person is a researcher working in another part of the building. It was an embarrassing moment caused by a false assumption.

One of the greatest opportunities employees have today is to see people for their abilities and how they can contribute to our company's mission. This requires us to overcome the invisible barriers of ignorance and assumption sometimes found within our midst.

As a person with a disability I have been blessed to have the opportunity to teach and produce television programming for the past 25 years. I am thankful for those who saw my ability and gave me a chance to contribute. I still chuckle when I think back to my encounter with the speech therapist. "Hello, How are you?" I told her, "I was great and on my way to work.."

Etiquette Matters ...

Becoming aware of the differences without making a big deal



When writing or talking about people with disabilities, many employers who have not been exposed to the differences face a great deal of discomfort and hesitation. How can you and your staff learn to understand and appreciate those differences? Follow these simple guidelines:

- Use positive language. It is empowering to you, your staff and people with disabilities.
- When writing or speaking to a person with disabilities, it is important to put the person first.
- Remember that each disability is unique and each person is an individual.
- Treat people with disabilities as you do any other person.
- Ask people with disabilities whether or not they want or need help before assisting.
- Establish eye contact when speaking with people with disabilities.
- Don't talk down to people with disabilities thinking that what is being said cannot be heard or understood.
- If someone has a dog guide, don't pet or feed. Doing so may put the owner's safety in jeopardy.
- If someone looks disoriented, ask if he or she wants a "sighted guide."
- Be aware of objects protruding at a person's head height.

Tips for Interviewing

- Conduct interviews that emphasize abilities, achievements and individual qualities.
- Conduct your interview as you would with anyone: be considerate without being patronizing.
- When interviewing a person with a speech impediment, suppress the urge to complete his or her sentences.
- If it appears a person's disabilities limit the requirements of the job, ask how they would perform the task.
- If an interviewee reads lips, look directly at him or her.
- Speak clearly at a normal pace and don't exaggerate your lip movements or shout.
- Maintain eye contact and be expressive with gestures and body movements. If an interpreter is present, speak to the interviewee, not the interpreter.
- Relax and don't be embarrassed if you happen to accidentally use accepted common expressions, such as "See you later," or "Got to run," that seem to relate to the person's disability.
- If the person does not extend their hand (to shake hands), verbally extend a welcome.
- Do not pretend to understand if you do not. Try rephrasing what you wish to communicate, or ask the person to repeat what you do not understand. Prior to the job fair, hosting a Sensitivity Training session for all job fair staff will help ease discomfort and unfamiliarity. By simply going over some of these tips and educating others on how to address and communicate with persons with disabilities, the job fair will be a success.
- Have a quiet, isolated room in which to conduct interviews with hearing impaired applicants.

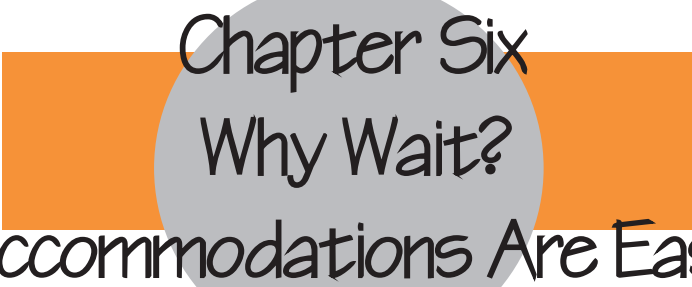


Acceptable Terms & Definitions

- **Disability:** A general term used for functional limitations that interfere with a person's ability. It may refer to a physical, mental or sensory condition.
- **Deafness:** Refers to person who has a total loss of hearing.
- **Hearing impairment:** refers to a person who has a partial loss of hearing, ranging from slight to severe.
- **Hard of hearing:** describes a hearing-impaired person who communicates through speaking and speechreading, and who usually has listening and speaking abilities adequate for ordinary telephone communications. Many hard-of-hearing individuals use a hearing aid.
- **Able-bodies:** able to walk, see, hear, etc. people who have no disabilities.

Unacceptable Terms & Definitions

- **Cripple, crippled:** The image conveyed is of a twisted deformed, useless body.
- **Handicap, handicapped person, or handicapped** are still appropriate when referring to a law or office that was set up using the words handicap or handicapped, but not when referring to a person.
- **Never identify people solely by their disability.**
- **Victim of... :** People with disabilities are not victims.
- **Confined / Restricted to a wheelchair, wheelchair bound:** Most people who use a wheelchair or mobility devices do not regard them as confining, but rather as liberating.
- **Healthy or Normal:** When used to contrast with "disabled," these words imply the person with a disability is unhealthy and abnormal.



Chapter Six
Why Wait?
Accommodations Are Easy

*A Word from Tony Coelho
Chairman of the President's Committee on
Employment of People with Disabilities*

As more and more people with disabilities enter the workplace, employers are seeing for themselves and hearing from other how productive they can be. Prejudice crumbles in the face of performance.

Why Wait?

Accommodations are Easy

After hiring qualified people with disabilities to work in your office it may become necessary to make a reasonable accommodation and eliminate any barriers in the workplace that might prevent the most productive work-flow. But don't panic! It's not an expensive or time-consuming effort.

Most workers with disabilities require no special accommodations and the cost for those who do is, on average, minimal or much lower than many employers believe.

• A *reasonable accommodation* is any change or adjustment to a job or work environment that permits a qualified applicant or employee with a disability to participate in the job application process, to perform the essential functions of a job, or to enjoy benefits and privileges of employment equal to those enjoyed by employees without disabilities (*Oklahoma Disability Etiquette Handbook, 1999*).

Consult with each person with a disability prior to the planning and implementation of the accommodation. Usually he or she may know a simple solution.

Examples of Reasonable Accommodations

Table 1

Sight	Sound	Physical
<ul style="list-style-type: none">• Braille and Large Type Reading Materials• Audio Tapes• Large Type Computer Terminals• Braille Printers• Accessible Signage with Raised Type or Braille• Audible Signals in Elevators, Traffic Control Signals, Etc.• Sighted Guides in Difficult to Maneuver Areas• Removal of Head Height Obstacles	<ul style="list-style-type: none">• TDD Phones• Telephone Amplifiers• Qualified Interpreters During Meetings• Visual Signals on Alarm Systems• Permanent Signage of Emergency Procedures• Closed-Captioning on Televisions	<ul style="list-style-type: none">• Bricks Under Desks• Inexpensive Ramps• Open Office Areas• Wide Hallways• Larger Bathroom Stalls• Easily Reachable Storage Areas• Clear Walkways and Paths• Reachable Water Fountains• Less weighted doors

To make accommodations for people with disabilities, you might need to include Assistive Technology Devices and Services in your plans.

- **Assistive Technology Devices:** Any product or piece of equipment used to maintain or improve the functional capabilities of people with disabilities.
- **Assistive Technology Services:** Any service that helps an individual select, purchase or use an assistive technology device, including: evaluation, funding, design, customization, adaptation, maintenance or repair of assistive technology devices, or therapy, training or technical assistance involving assistive technology devices in home, school or work environments. These services are available to persons of all ages: infants to older adults.



For additional information, contact one of the following for assistance:

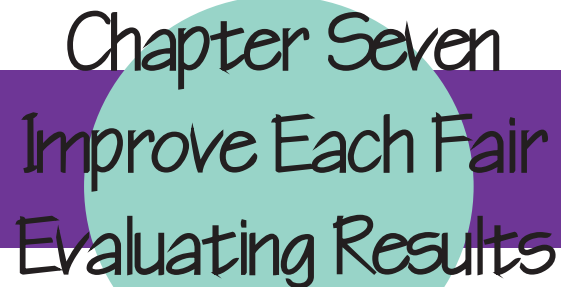
- Oklahoma ABLE Tech – okabletech.okstate.edu
- Oklahoma Department of Rehabilitation Services –
- Oklahoma Equipment Connection (OEC) – okabletech.okstate.edu/resale
- Ability Resources, Inc. – 918/592-1235 or 800/722-0886
- Job Accommodation Network (JAN)* – www.jan.wvu.edu
- National Support Center for Persons with Disabilities

* *The Job Accommodation Network (JAN) is an international toll-free consulting service that provides information about job accommodations and the employability of people with functional limitations. Anyone can call JAN for information regarding the hiring, retraining, retention or advancement of persons with disabilities.*



Did you know ...

- A blind person can function in a call center for as little as \$800 added to an existing computer.
- A one-handed individual or quadriplegic can enter text into a computer at rates faster than 100 words per minute for as little as \$700 added to an existing computer.



Chapter Seven

Improve Each Fair Evaluating Results

*A word from Dr. Judy Berry
Professor of Psychology at the University of Tulsa*

Attention to and evaluation of accessibility elements is the critical underpinning of success, because this encourages a high level of participation. All the planning required and money spent doesn't mean much if the people who should be there can't get in or use the event.

Improve Each Fair

How to evaluate results

Was your job fair a success? It's not difficult to figure out. Your goal should be to have at least 20 percent of the job fair attendees be people with disabilities. A sample evaluation form can be found in the resource guide at the back of this manual. To determine whether you've met your goal, you should:

- Take an informal poll of booth workers and volunteers to determine the approximate number of attendees with disabilities.
- Create a brief 10 question evaluation/participation form and have each participant return the form as he or she leaves the fair.
- Ask an Alliance or other volunteer member to be an evaluator throughout the entire job fair planning and implementation process. They can inform you on the effectiveness of your event from their expertise and experience.

Did You Know?

Actual costs of job accommodations for workers with disabilities are:

- \$0 - \$500 = 68 %
- \$501 - \$5,000 = 27%
- \$5,001 or more = 5%

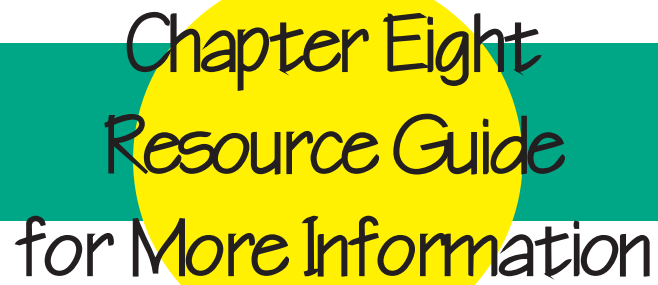
What can you do if your participation goal wasn't met? Use the information and feedback you receive to determine areas that need improvement and those that participants liked.

Questions you might ask include:

- Did participants have difficulty getting to or around the job fair?
- Did marketing materials clearly indicate the job fair was accessible to those people with disabilities?
- How did he or she hear about the job fair?
- What are some suggestions to how you can improve the job fair?
- What were some of the best aspects for participants?

Tallying the results of these questions will be simple, and you can keep track of responses to gauge what needs to be changed.

Best of luck with your job fair!



Chapter Eight Resource Guide for More Information

Companies saved money by accommodating employees with disabilities.

- 38 percent saved \$1 - \$5,000
- 34 percent saved \$5,001 - \$20,000
- 23 percent saved \$20,000 - \$200,000

National Organizations

Advocacy and Referrals to Schools Nationally
Delta Society
National Service Dog Center
289 Perimeter Road Est
Renton, WA 98055
425-225-7357
1-800-869-6898

Presidents Committee on Employment of
People with Disabilities
1331 F Street NW
Washington, DC 2004-1107
202-376-6200 (Voice) 202-376-6205
(TDD)
Fax: 202-376-6219
1-800-232-9675 (V/TDD) ADA Info Line

FEDERAL ADA ENFORCEMENT/TECHNI-
CAL ASSISTANCE
Title I
Equal Employment Opportunity
Commission
1801 "L" Street, NW
Washington, DC 20507
Questions and Documents 1-800-
669-3362 (Voice)
1-800-669-3302 (TDD)

Title II
Department of Transportation
400 Seventh Street, SW
Washington, DC 20590
ADA Documents and Information 202-366-
1656 (Voice)
202-366-2979 (TDD)

Department of Justice
Civil Rights Division
Office of the Americans with Disabilities Act
P.O. Box 66738
Washington DC 20035-9998
1-800-514-0301 ADA Information Line

Title III
Access Board
1111 18th Street NW, Suite 501
Washington DC 20036
800-872-2253 (Voice/TDD)

(SEE DEPARTMENT OF JUSTICE TITLE II)
Title IV
Federal Communications Commission
1919 "M" Street, NW
Washington DC 20554
202-632-7260 (Voice)
202-632-6999 (TDD)

Regional Organizations

REGIONAL EMPLOYMENT ENFORCEMENT
AGENCIES (ADA)
District Equal Employment Opportunity
Commission
8308 Elm Brook Drive
Dallas, Texas 75247
214-767-7015 214-767-7523 (TDD)

Office for Civil Rights (Section 504)
Region VI
1200 Main Tower, Suite 1360
Dallas, Texas 75202
214-767-4056
214-767-8940 (TDD)

Region VI Technical Assistance Center
The Southwest Disability and Business
Technical Assistance Center on ADA
ILRU Research and Training Center on
Independent Living
2323 S. Shepherd, Ste. 1000
Houston, TX 77019
713-520-0232 (Voice)
713-520-5136 (TDD)
1-800-949-4232

Association for Retarded Citizens of the
United States 1-800-433-5255 (Voice)
(tell operator you would like to place a collect
call to 817-277-0553 TDD)

Equal Employment Opportunity Commission
For questions and documents - Title I - 1-800-
669-3362 (Voice) 1-800-800-3302 (TDD)
For ordering documents (print and other for-
mats) Title II & Title III -Regional/Universal 1-
800-669-4000

National Center for Law and Deafness
(202) 651-5343 (TDD)

Regional Disability and Business Technical
Assistance Center, Houston, TX
1-800-949-4232

Project Action
1-800-659-6428

National Federation of the Blind
(410) 659-9314

President's Committee on
Employment of People with
Disabilities Information Line:
ADA Work 1-800-232-9675
(V/TDD)

U.S. Department of Justice
(202) 514-0301 1-800-514-0301
(Voice)
(202) 514-0383 1-800-514-
0383 (TDD)
ADA Information Line:

<http://www.USDOJ.GOV/CRT/ADA/ADA-HOM1.HTM>

U.S. Department of Transportation:
Federal Transit Administration (for ADA docu-
ments and information) (202) 366-1656 (Voice)
(202) 366-0153 (TDD)

Office of the General Counsel (for legal ques-
tions)
(202) 336-9306 (Voice)
(202) 755-7687 (TDD)

National Transit Resource Center
1-800-527-8279
ABLE Data - Computer Database on Adaptive
Technology
1-800-227-0216

Access Board
1-800-USA-ABLE

Lucent Technology Repair Center
1-800-233-1222
1-800-896-9032 (TDD)

CDC National Aids Hotline
1-800-342-AIDS

Alzheimer's Disease and Related Disorders
1-800-621-0379

American Cancer Information Center
1-800-525-3777
American Cancer Society Information Line
1-800-733-9888

American Cleft Palate Assoc.
1-800-997-6951

American Council for Headache
Education
1-800-225-ACHE

American Council of the Blind
1-800-424-8666

American Foundation for the Blind
1-800-232-5463

American Kidney Fund
1-800-638-8299

American Liver Foundation
1-800-223-0179

American Parkinson's Disease Association
1-800-223-APDA

Amyotrophic Lateral Sclerosis
1-800-782-4747
Arthritis Foundation
1-800-283-7800

Better Hearing Institute Hotline
1-800-327-9355

Cancer Information Service National Line
1-800-4-CANCER

Captioned Media Program
1-800-237-6213

Chrysler Motor Physically Challenged
Resource Center
1-800-255-9877



General Motors Mobility Program
1-800-323-9935
1-800-TDD-9935 (TDD)

Telesensory Machines to help Low Visually Impaired
1-800-227-8418

Compu-Serve Handicapped Users Data
1-800-848-8990

Library of Congress Handicapped Hotline
1-800-424-8567

Children's Craniofacial Association
1-800-535-3643

Lung Line
1-800-222-LUNG

Center for Education & Employment
1-800-848-4815

Lupus Foundation
1-800-558-0121

Epilepsy Foundation of America
1-800-332-1000

Multiple Sclerosis 24-Hour Information Line
1-800-532-7667

Hadley School for the Blind
1-800-332-4238



National Adoption Center for Special Needs Children
1-800-TO-ADOPT

Hearing Aid Helpline
1-800-521-5247

National Association for Hearing and Speech Action
1-800-638-TALK

Heath Resource Center
The Nat'l Clearinghouse on Post Secondary Education for Individuals with Disabilities
1-800-54-HEATH

National Center for Stuttering Hotline
1-800-221-2483

Housing Discrimination Complaints
1-800-669-9777

National Down Syndrome Congress
1-800-232-NDSC

Huntington's Disease Association of America
1-800-345-4372

National Down Syndrome Society
1-800-221-4602
Easter Seals
1-800-221-6827

IBM Independence Series Information Center
1-800-426-4832
1-800-426-4833 (TDD)

National Eye Care Project
1-800-222-3937
National Brain Injury Foundation
1-800-444-NHIF

Job Accommodations Network
1-800-526-7234

National Health Information Center
1-800-336-4797

Job Discrimination Hotline
1-800-638-7518

National Organization of Social Security
1-800-431-2804

Job Opportunities for the Blind
1-800-638-7518

National Parkinson's Foundation
1-800-327-4545

Juvenile Diabetes Foundation International
1-800-223-1138

National Rehabilitation Information Center
1-800-34-NARIC

National Spinal Cord Injury Association
1-800-962-9629

Orton Dyslexia Society
1-800-222-3123

Paralyzed Veterans of America
1-800-424-8200

Random House Audio
Books
1-800-638-6460

Recordings for the Blind
1-800-221-4792

Social Security Information
Claimant Representatives
1-800-325-0778 (TDD)

Spinal Bifida Association
1-800-621-3141

Spinal Cord Information Hotline
1-800-526-3456

Tele-Sensory Systems, Inc.
1-800-227-8418

The Living Bank-Organ Donation
1-800-528-2971

United Cerebral Palsy
1-800-872-5827

ADAPTIVE TECHNOLOGY INFORMATION
RESNA
1101 Connecticut Ave. NW
Suite 700
Washington, D.C. 20036
(202) 857-1199

Accent on Living
P.O. Box 700
Bloomington, IL 61702
(309) 378-2961
1-800-787-8444 (Order #)

Hyper-ABLEDATA Trace Center
CO-NET Coordinator
5901 Research Park Blvd.
Madison, WI 53719
(608) 262-6966

Job Accommodation Network
P.O. Box 6080
Morgantown, WV 26506-6080
1-800-526-7234

National Technology Database
American foundation for the Blind
National Technology Center
11 Pennsylvania Plaza, Suite 300
New York, NY 10001
(212) 502-7600

ABLENET
1081 10th Ave. SE
Minneapolis, MN 55114
1-800-322-0956

Lucent Technologies
5 Woodhollow Road, Room 1 L 19
Parsippany, NJ 07054-1315
1-800-233-1222 (Voice)
1-800-833-3232 (TDD)

Breaking New Ground
(adaptive technology for farm and ranch occupa-
tions)
Agricultural & Biological Engineering
Purdue University
West Lafayette, IN 47907-1146
(765) 494-1191

ERIC Clearinghouse on Disabilities & Gifted
Children Council for Exception Children
1920 Association Drive
Resto, VA 20191-1589
(703) 620-3660

HEATH Resource Center
National Clearinghouse on Postsecondary
Education for Individuals with Disabilities
One Dupont Circle, NW
Suite 800
Washington, DC 20036-1193
1-800-54-HEATH



United Cerebral Palsy Association
1660 L Street NW, Suite 700
Washington, DC 20036

Easter Seals
West Monroe, Suite 1800
Chicago, IL 60606
1-800-221-6827

State Organizations

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES

State Office
3535 N.W. 58TH, Suite 500
Oklahoma City, OK 73112
1-800-845-8476 Voice/TTY
405-951-3400 Voice/TTY
Fax: 405-951-3529
Linda Parker, Director
Visual Services
3535 NW 58th, Suite 500
Oklahoma City, OK 73112
405-951-3494
Ray Hopkins, Division Administrator

Library for the Blind and Physically Handicapped
300 NE 18th
Oklahoma City, OK 73105
405-521-0288
Fax: 405-521-4582
Geraldine Adams, Supervisor
Deaf and Hearing Impaired Unit
Shepherd Mall
2401 NW 23rd Street, Suite 51
Oklahoma City, OK 73107
405-917-7700 Voice
405-424-2794 TTY
1-800-833-8973 Voice/TTY
Judy Fox-Goodrich, Field Coordinator

Interpreter Services Vendors
(DRS contracts with these vendors to provide
interpreter services):

The Oklahoma Services to the Deaf Unlimited
(OSDU)
OKC Metro area
405-396-8510 V/TTY

Statewide
1-800-865-1988 V/TTY
Emergencies (After 5:00 p.m.)
1-800-447-1204



Tulsa Speech & Hearing Association
(TSHA)
OKC Metro area
405-239-6730 V/TTY
Tulsa Metro area
918-832-8742 V/TTY
Statewide
888-311-3523

Community Rehabilitation Services
3535 NW 58th, Suite 500
Oklahoma City, OK 73112
405-951-3474
Becky Cook, Program Supervisor

NanoPac
4823 S. Sheridan Rd., Suite 302
Tulsa, OK 74145
800-580-6086
918-665-0329
Web site: www.nanopac.com

Oklahoma Center for Rehabilitative Driving
Services
University of Central Oklahoma
100 N. University Drive
Edmond, OK 73034-0120
405-340-4017
Robert Hansen, Contact Person

OKLAHOMA INDEPENDENT LIVING CENTERS

Ability Resources
110 S. Hartford, Suite 115
Tulsa, OK 74120
918-592-1235 (Voice/TDD)
Carlotta Lawson, Director

Sandra Beasley Independent Living Center
705 S. Oakwood Road, Suite B-1
Enid, OK 73703
580-237-8508 (V/TDD)
1-800-375-4358
Fax: 580-233-6403
E-mail: sbilcenter@pldi.net
Lew Blockcolski, Director

Oklahomans for Independent Living
321 S. Third, Suite 2
McAlester, OK 74501
918-426-6220 (V/TDD)
1-800-568-6821
Mike Ward, Director

Progressive Independence
121 North Porter
Norman, OK 73071
405-321-3203 (V/TDD)
1-800-801-3203

RELI-Green Country
Independent Living Resource
Center
P.O. Box 2295
Bartlesville, OK 74005
918-335-1314 (V/TDD)
1-800-559-0567
Gary Donley, Director

Office of Handicapped Concerns (located in
Shepherd Mall)
2712 Villa Prom
Oklahoma City, OK 73107-2423
405-521-3756; 1-800-522-8224 (Voice/TTY)
Fax: 405-943-7550
E-mail: ohc@telepath.com
Steve Stokes, Director

Governor's Advisory Committee on Employment
of People with Disabilities
2712 Villa Prom
Oklahoma City, OK 73107-2423
Millie Clarke, Chairperson
Thelma Rex, Staff Liaison

Governor's Advisory Committee on Handicapped
Concerns
2712 Villa Prom
Oklahoma City, OK 73107-2423
Charles Van Boskirk, Chairman

The Client Assistance Program (CAP)
(Housed in the Office of Handicapped Concerns)
2712 Villa Prom
Oklahoma City, OK 73107-2423
405-521-3756 or 1-800-522-8224
Helen Kutz, Director

ASSISTIVE TECHNOLOGY
Oklahoma ABLE Tech
Oklahoma State University Wellness Center
1514 west Hall of Fame

Stillwater, OK 74078-2026
405-744-9748 in Stillwater
1-800-257-1705
1-888-885-5588 (ABLE Tech
Info-line)
Web site:
<http://www.okstate.edu/wellness/at-home.htm>
Dr. Jim Rogers, Program
Director
Linda Jaco, Program Manager



Ability Resources
110 South Hartford Suite 115
Tulsa, OK 74120
Arlen Spitler, Contact Person
1-800-722-0886
918-592-1235

Green Country
P.O. Box 2295
Bartlesville, OK 74005
Judy Viles, Contact Person
1-800-559-0567
918-335-0567

Oklahomans for Independent Living
321 South 3rd , Suite 2
McAlester, OK 74501
B.J. Santine, Contact Person
1-800-568-6821
918-426-6220

Progressive Independence
121 N. Porter
Norman, OK 73071
Nechole Beale, Contact Person
1-800-801-3203
405-321-2942

Oklahoma Developmental Disabilities Council
3033 N. Walnut, Suite 105 E
Oklahoma City, OK 73105
405-528-4984
800-836-4470
Ann Trudgeon, Director

Oklahoma Community
Based Providers, Inc.,
(OCP)
525 NW 13th Street
Oklahoma City, OK
73103
405-236-1414
FAX: 405-236-4133
E-mail: ocpinc@aol.com
Judith Goodwin,
Executive Director

J.D. McCarty Center for
Children with Developmental Disabilities
1125 East Alameda
Norman, OK 73071
405-321-4830
FAX: 405-321-4883
1-800-77-1272

OASIS
4545 N. Lincoln, Suite 284
Oklahoma City, OK 73105
405-271-6302
1-800-426-2747
Web site: www.oasis.ouhsc.edu
Madalyn McCollom, Director

Oklahoma Mental Health Consumer Council
5131 N. Classen Blvd., Suite 200
Oklahoma City, Oklahoma 73118
405-840-0607
Fax: 405-840-4177
E-mail omhcc@oklahoma.net

NAMI-Oklahoma
(An Affiliate of the National Alliance of the
Mentally Ill)
5131 North Classen Blvd., Suite 110
Oklahoma City, OK 73118
404-847-4330 800-583-1264
Fax: 405-848-1220
Email: namiok@oklahoma.net
Steven Buck, Executive Director

Mental Health Association in Oklahoma County
5104 N. Francis, Suite B
Oklahoma City, Oklahoma
73108
405-843-9900
Fax: 405-843-9900
Annette Murphy, Ph. D.
Executive Director

Mental Health Association in
Tulsa
1870 S. Boulder
Tulsa, Oklahoma 74119-5234
918-585-1213
Fax: 918-585-1263
Mike Brose, MSW, Executive
Director



WORKFORCE OKLAHOMA
(Formerly known as Oklahoma Employment
Security Commission)
To reach the office nearest you, call 1-888-840-
WORK

Service Dog Access Information for Oklahomans
Reaching People Through Dogs Programs
American Dog Obedience Center, LLC
12201 Buckskin Pass
Norman, OK 73026
405-364-7650
ob Accommodations Network (JAN)
An international information network and con-
sulting resource for accommodating persons
with disabilities in the workplace.
1-800-232-9675 (V/TDD) to reach a Human
Factor Consultant.

Oklahoma Disability Law Center
2915 Classen Blvd., Suite 300
100 Cameron Building
Oklahoma City, OK 73106
405-525-7755
800-880-7755 (V/TDD)
AND
4150 S. 100th East Avenue
210 Cherokee Building
Tulsa, OK 74146
(918) 664-5883 (V/TDD)
1-800-226-5883

**OKLAHOMA COLLEGES DIS-
ABLED STUDENT SERVICES**

University of Oklahoma
Office of Disability Services
900 Asp Avenue, Suite 370
Norman, OK 73019
405-325-3163
405-325-1461 TTY
Suzette Dyer, Contact Person

University of Central Oklahoma
Disabled Student Services
100 N. University Drive
Edmond, OK 73034
Brad Morelli, Contact Person

Oklahoma State University
Student Disability Services
326 Student Union
Stillwater, OK 74078
405-744-7116
Contact Person: Mike Shuttie

*Note: This is not a complete list of all colleges
with Disabled Student Services. Contact the col-
lege of your choice and request the Office of
Disabled Student Services.*

**STATE EMPLOYMENT ENFORCEMENT AGEN-
CIES (ADA)**
Equal Employment Opportunity Commission
210 Park Avenue, Suite 1350
Oklahoma City, OK 73104
405-231-4911 / 405-231-5745 (TDD)
1-800-669-4000

Human Rights Commission
Jim Thorpe Office Building
2101 N. Lincoln Blvd., Room 480
Oklahoma City, OK 73105
405-521-2360
405-522-3993 TDD
405-522-3635 FAX
888-456-2557
AND
Human Rights Commission
State Office Building, Room 302
440 South Houston

Tulsa, OK 74127
918-581-2733
Fax: 918-581-2940
1-888-456-2006

Oklahoma HIV & AIDS Hotline
1-800-535-2437 (V/TDD)

American Diabetes Association
Eastern OK OKC 1-800-257-6551
Western OK Tulsa 1-800-254-6552



Client Assistance Program

1-800-522-8224

DHS Office of Client Advocacy
1-800-522-8014

Developmental Disability Services
1-800-522-1086 (Central/South Area III)
1-800-522-1075 (North/East Area II)
1-800-522-1064 (North/West Area I)

Medicare Information (Part B Medicare)
1-800-522-9079

Medicare Questions & Complaints
1-800-522-3414

OASIS - Information & Referral for Oklahomans
w/ Disabilities
1-800-42-OASIS (V/TDD)

Office of Handicapped Concerns
1-800-522-8224

Office of Personnel Management
(405) 521-2177 (Information)
(405) 521-2171 (Job Information & Recruitment)

J.D. McCarty Center for Children with
Developmental Disabilities
1-800-777-1272

OK Child Abuse Hotline
OK Adult Protective Services
1-800-522-3511

OK Hearing Impaired Network (relay)
1-800-522-8506 (405 area)
1-800-522-0353 (TDD)

OK Housing Finance Agency
1-800-256-1489
1-405-842-1144 (Information)

OK Library for the Blind and Physically
Handicapped
1-800-523-0288

United Cerebral Palsy - PRO-Oklahoma (Parents
Reaching Out in OK)
1-800-PL-94142

Local Organizations

AARP Tax Aide Program
10216 E. 23rd Place
Tulsa, OK 74129-4619
(918) 663-3073 (Voice)
Dominic Odierno, Tulsa Coordinator

Ability Resources
110 S. Hartford, Ste. 115
Tulsa, OK 74120
(918) 592-1235 (Voice or TDD)
(918) 592-5651 (Fax)

Alzheimer's Association, Oklahoma Chapter
6465 S. Yale, Ste. 206
Tulsa, OK 74136
(918) 481-7741 (Voice)
(918) 481-7745 (Fax)
Judi Ver Hoef, Executive Director

Area Agency On Aging, Tulsa
110 S. Hartford, Ste. 11
Tulsa, OK 74120-1820
(918) 596-7688 (Voice)
(918) 596-7633 (Fax)
(800) 211-2116 (Toll-free)
Assistance League of Tulsa
P.O. Box 55026
Tulsa, OK 74155
(918) 832-8832 (Voice)

American Cancer Society
6440 S. Lewis
Tulsa, OK 74136
(918) 743-6767 (Voice)
(918) 743-9655 (Fax)

Center for the Physically Limited, Resale Shop
815 S. Utica
Tulsa, OK 741040-3697
(918) 584-8607 (Voice)
(918) 584-8646 (Fax)
(918) 587-3503 (Hotline)

Cerebral Palsy Association, Tulsa
Special Request Fund
3219 S. 79th E. Ave.
Tulsa, OK 74145
(918) 628-1800 (Voice)
(918) 628-1821 (Fax)

Tulsa Metro Chamber
616 S. Boston
Suite 100
Tulsa, OK 74119-1298
(918) 585-1201 (Voice)
(918) 585-8016 (Fax)

Child Care Resource Center
Business / Corporate Consultation
1700 S. Sheridan
Tulsa, OK 74112
(918) 834-2273 (Voice)
(918) 834-9339 (Fax)
E-mail: ccrctul@ionet.net

Community Action Project of Tulsa County
Computer-Aided Literacy Enhancement
2020 S. Maplewood Ave.
Tulsa, OK 74112
(918) 835-2882 (Voice)
(918) 835-2883 (Fax)

Head Start
6117 A-21st St.
Tulsa, OK 74112
(918) 832-1672 (Voice)
(918) 832-7785 (Fax)

Community Service Council of Greater Tulsa
Tulsa Alliance on Disabilities & Community
Planning, Coordination and Research
1430 S. Boulder
Tulsa, OK 74119
(918) 585-5551 (Voice)
(918) 585-3285 (Fax)

Creek County Literacy
Program
27 W. Dewey
Sapulpa, OK 74066
(918) 224-9647 (Voice)
(918) 224-3546 (Fax)

Crossroads, Inc.
Crossroads Clubhouse
1888 E. 15th St.
Tulsa, OK 74104
(918) 749-2141 (Voice)
(918) 749-2150 (Fax)
Web site: www.rapfire.net/~crossroa

Cystic Fibrosis Foundation
2642 E. 21st St., Ste. 100
Tulsa, OK 74114-1739
(918) 744-6354 (Voice)
(918) 744-0806 (Fax)
Web site: www.eff.org

Department of Human Services, Oklahoma
444 S. Houston - 72C
Tulsa, OK 74127
(918) 581-2108 (Voice)
(918) 581-2500 (Fax)
(405) 521-3646 (Statewide Voice)

Developmental Disabilities Services Division
1427 E. 8th
Tulsa, OK 74120
(918) 561-1305 (Voice)
(918) 560-4898 (Fax)
(800) 522-1075 (Developmental Disabilities
Hotline)

American Diabetes Association
6600 S. Yale, Ste. 1310
Tulsa, OK 74136
(918) 492-3839 (Voice)
(918) 492-4262 (Fax)
(800) 342-2383 (Toll-free Information)

Disability Law Center, Oklahoma
Interim Plaza
2828 E. 51st., Ste. 302
Tulsa, OK 74105
(918) 743-6220 (TDD/Voice)
(918) 743-7157 (Fax)
(800) 226-5883 (Toll-free Voice)
OR
2915 Classen Boulevard
300 Cameron Building
OKC, OK 73106
(405) 525-7755 (TDD/Voice)
(405) 525-7759 (Fax)
(800) 880-7755 (Toll Free Voice)



Easter Seal Society, Oklahoma
2738 E. 51st St.
Tulsa, OK 74105
(918) 743-2311 (Voice)
(918) 749-8510 (Fax)

Employment Resources, Inc.
4528 S. Sheridan, Ste. 106
Tulsa, OK 74145-1101
(918) 664-7300 (Voice)
(918) 664-7399 (Fax)

Gatesway Foundation
Exchange Center West
4608 S. Garnett, Ste. 413
Tulsa, OK 74146-5224
(918) 664-6400 (Voice)
(918) 665-6300 (Fax)

Goodwill Industries of Tulsa
P.O. Box 9811
Tulsa, OK 74157
(918) 584-7291 (Voice)
(918) 583-9010 (Fax)
E-mail: www.goodwilltulsa.org

Tulsa City-County Health Department
Main Center
4616 E. 15th St.
Tulsa, OK 74112-6199
(918) 582-9355 (Voice)
(918) 595-4374 (Fax)

Helpline
P.O. Box 52847
Tulsa, OK 74152
(918) 836-4357 (Helpline)
(918) 834-9339 (Fax)
(918) 838-0195 (Business Line)
Web site: www.disabilitynetwork.org

Human Rights Department, City of Tulsa
707 S. Houston, Ste. 303
Tulsa, OK 74127
(918) 596-7818 (Voice)
(918) 596-7826 (Fax)

Independent Opportunities, Inc. of Oklahoma
6202 S. Lewis, Ste. "P"
Tulsa, OK 74136
(918) 744-5067 (Voice)
(918) 747-4183 (Fax)

Mental Health Association in Tulsa
Assessment and Referral
1870 S. Boulder
Tulsa, OK 74119-5234
(918) 585-1213 (Voice)
(918) 585-1263 (Fax)
Web site: www.disabilitynetwork.org

Multiple Sclerosis Society, National
Oklahoma Chapter
4606 E. 67th St.
Bldg. 7, Ste. 201
Tulsa, OK 74136
(918) 488-0882 (Voice)
(918) 488-0913 (Fax)
(918) 777-7814 (Toll-free Voice)

Muscular Dystrophy Association
3015 E. Skelly Dr., Ste. 221
Tulsa, OK 74105
(918) 749-7997 (Voice)
(918) 749-3725 (Fax)

NAMI Tulsa
1611 South Utica, #204
Tulsa, OK 74104-4909
(918) 582-8264 (Voice)
(918) 585-9694 (Fax)
A New Leaf
2306 S. 1st Pl.
Broken Arrow, OK 74102
(918) 451-1491 (Voice)
(918) 451-0173 (Fax)

Prevent Blindness Oklahoma
5200 S. Yale, Ste. 103
Tulsa, OK 74135
(918) 496-3484 (Voice)
(918) 496-0469 (Fax)

Private Industry Training Council, Tulsa Area
110 S. Hartford, 2nd Floor
Tulsa, OK 74120-1820
(918) 596-7679 (Voice)
(918) 596-7678 (Fax)

Department of Rehabilitation Services
444 S. Houston
Tulsa, OK 74127
(918) 581-2301 (Voice)
(918) 583-9210 (Fax)

Saint Francis Health System
6161 S. Yale
Tulsa, OK 74136
(918) 494-2200 (Voice)
(918) 494-1893

St. John Medical Center
1923 S. Utica
Tulsa, OK 74104
(918) 744-2345 (Voice)
(918) 744-2200 (Fax)

Salvation Army Adult Rehabilitation Center
601 N. Main St.
Tulsa, OK 74106
(918) 587-7801 (Voice)
(918) 587-7868 (Fax)

Senior Employment Program of Tulsa
2651 E. 21st, Ste. 506
Tulsa, OK 74114-1735
(918) 748-4480 (Voice)
(918) 748-4481 (Fax)

SHOP (Sertoma Handicapped Opportunity
Programs)
222 S. Memorial
Tulsa, OK 74112
(918) 835-7467 (Voice)
(918) 835-3274 (Fax)

SHOW, Inc.
Transitional Employment and Job Placement
425 W. Wells
Sapulpa, OK 74066
(918) 224-7214 (Voice)
(918) 224-2480 (Fax)

Social Security Administration
6128 E. 38th St., Ste. 200
Tulsa, OK 74135
(918) 581-6318 (Voice)
(918) 581-6355 (Fax)
(800) 772-1213 (Toll-free Voice)

Transvoc, Inc.
Supported Employment
1345 N. Lewis
Tulsa, OK 74110
(918) 592-3333 (Voice)
(918) 592-3343 (Fax)

Tulsa ARC (Advocates for the Rights of Citizens
with Developmental Disabilities)
16 E. 16th St., Ste. 405
Tulsa, OK 74119-4447
(918) 582-8272 (Voice)
(918) 582-3628 (Fax)

Tulsa Senior Services
Job Training and Placement
5950 E. 31st St.
Tulsa, OK 74135-5114
(918) 664-9000 (Voice)
(918) 664-9922 (Fax)

Tulsa Technology Center
P.O. Box 477200
Tulsa, OK 74147-7200
(918) 828-5000 (Voice)
(918) 828-5009 (Fax)

Tulsa Transit Authority
P.O. Box 52488
Tulsa, OK 74152
(918) 585-1195 (General Information)
(918) 582-5209 (Fax)

Oklahoma Volunteers of America
6128 E. 38th St., Ste. 305
Tulsa, OK 74135
(918) 663-1153 (Voice)
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WA-RO-MA Tri-County Community Action Agency
P.O. Box 897
Coweta, OK 74429

Job Fair Attendee Survey

Overall, how would you rate the Job Fair?

1 2 3 4 5 6 (1 = Poor, 6 = excellent)

How would you rate the organization of the Job Fair?

1 2 3 4 5 6 (1 = Poor, 6 = excellent)

How would you rate your overall experience with Job Fair Volunteers?

1 2 3 4 5 6 (1 = Poor, 6 = excellent)

How would you rate your overall experience with Employer Representatives?

1 2 3 4 5 6 (1 = Poor, 6 = excellent)

How important was it for you to find employment opportunities today?

1 2 3 4 5 6 (1 = Poor, 6 = excellent)

About how many employers did you talk to today? _____

Were there any companies that were hiring the type of position you were looking for?

Yes No

After the Job Fair do you plan to:

Call for an interview Send a resume
 Write a thank-you note Nothing

How many employers did you meet with? _____

What was your best experience from the Job Fair?

What could have been better improved at this year's Job Fair?
