



POSITION POSTING

Title: Communications Intern	
DATE OF POSTING:	11/09/2017
CSC DIVISION/DEPT:	EXTERNAL AFFAIRS
CSC PROGRAM/OFFICE:	COMMUNICATIONS
LOCATION:	16 E 16 TH STREET, TULSA, OK
HOURS:	M-F, FLEXIBLE HOURS 10+/WEEK
SALARY:	UNPAID INTERNSHIP
START DATE:	SPRING SEMESTER 2018
# OF OPENINGS:	1
SUPERVISION:	DEPENDENT UPON STUDENT DEGREE PROGRAM REQUIREMENTS
STUDENT QUALIFICATIONS:	<ul style="list-style-type: none"> • ENROLLMENT IN ASSOCIATES OR BACHELOR DEGREE PROGRAM • PREFER COMMUNICATIONS MAJOR • GRAPHIC DESIGN SKILLS

Description:

Student(s) will have the opportunity for direct involvement in the Communications activities of an External Affairs department within a large nonprofit setting. Responsibilities dependent upon level of education, experience, and motivation.

Learning Objectives:

- Learn how a Communications Department works
- Understand importance of tracking current news and events
- Create social media messages
- Understand the daily operations of a Communications office
- Use graphic design to develop print and/or media product
- Demonstrate professional communications and work behaviors in an office setting

To Apply:

Complete the INTERNSHIP APPLICATION found online at www.csctulsa.org. Contact Jennifer Freeman at 918-699-4291 or jfreeman@csctulsa.org for additional information regarding the CSC Internship Program.