



POSITION POSTING

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| Title: International Infant & Toddler Conference Plan Intern | |
| DATE OF POSTING: | 11/21/2017 |
| CSC DIVISION/DEPT: | Education |
| CSC PROGRAM/OFFICE: | Child Care Resource Center (CCRC) |
| LOCATION: | 16 E 16 th street, TULSA, OK |
| HOURS: | M-F, FLEXIBLE HOURS MIN. 10+/WEEK |
| SALARY: | UNPAID INTERNSHIP |
| START DATE: | SUMMER 2018 |
| # OF OPENINGS: | 1 |
| SUPERVISION: | DEPENDENT UPON STUDENT DEGREE PROGRAM REQUIREMENTS |
| STUDENT QUALIFICATIONS: | <ul style="list-style-type: none"> • ENROLLMENT IN BACHELORS DEGREE PROGRAM • EARLY CHILDHOOD, SOCIAL WORK, OR PSYCHOLOGY MAJOR |

Description:

Student(s) will have the opportunity for direct involvement working with an interdisciplinary committee within a nonprofit agency. The intern(s) will be responsible for all aspects involved in planning a large educational conference.

Learning Objectives:

- Learn about the CSC Education Division and associated programs
 - Work within a nonprofit committee to plan a professional conference
 - Identify current childcare best-practices (infant and toddler)
 - Review proposals for conference presenters
 - Recruit and coordinate conference volunteers
 - Demonstrate professional communication and work behaviors
- *NOTE: Conference is planned for April 2019 – Intern to begin Summer or Fall 2018

To Apply:

Complete the INTERNSHIP APPLICATION found online at www.csctulsa.org.
 Contact Jennifer Freeman at 918-699-4291 or jfreeman@csctulsa.org for additional information regarding the CSC Internship Program.