



CSC Housing and Homeless Division

Housing Coordinator and Landlord Liaison

CSC is looking for an action oriented team member to join our Housing and Homelessness Division. This team member should be ready to hit the ground running and will know how to merge their skills with the demands of the position and team, and naturally inspire others to do the same.

The Housing Coordinator and Landlord Liaison position will engage community landlords and property owners as effective partners to: preserve and expand the quality and quantity of available affordable permanent housing options for people facing homelessness; and increase opportunity for formerly homeless individuals and families to maintain housing by providing communication and mediation between owners/landlords, tenants/applicants, and social service agencies as needed to remove barriers to maintaining housing.

A strong candidate will possess the ability to establish and maintain a network of professional contacts and working relationships in property management and the real estate industry while tapping into knowledge of federal, state and local housing subsidies to achieve goals.

Requirements for this position include: Excellent interpersonal skills, including the ability to build solid relationships and support among stakeholders; ability to work effectively with a broad range of people and positions, agencies and corporations and demonstrate the ability to motivate, negotiate, and persuade stakeholders into a course of action.

Must have: a high degree of experience in sales, marketing, public relations, or related disciplines. Significant work life experiences minimum 5-7 years in related field, Bachelor's Degree preferred.

Community Service Council is a partner organization and is an equal opportunity employer and does not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or any other basis made unlawful by applicable federal, state, or local laws or regulations. We are an e-verify employer. EOE/M/F/D/V

Please send cover letter and resume to hr@csctulsa.org