

# GOODWILL JOB CONNECTION

## Check Out the New Job Board

[https://www.goodwilltulsa.org/gwt/Job\\_Board.asp](https://www.goodwilltulsa.org/gwt/Job_Board.asp)

- User friendly format
- Actively hiring companies in all industries
- Thousands of currently available positions
- Application links directly to those opportunities
- Companies and positions added daily
- Search by Job Title, Company or Category

## GOODWILL JOB CONNECTION Centers are OPEN

- Friendly staff available to assist with your job search.
- Safety protocols in place to assure a safe job search environment.
- Job search guidance, help with resumes, referral to community resources and additional assistance available onsite, as well as, by phone, email, voicemail, fax, and online.
- Check often for virtual career fairs, hiring events and workshops.



### Goodwill Job Connection - Tulsa West

918-599-0067 - Fax: 918-599-0094

Clarice Floyd - [cfloyd@goodwilltulsa.org](mailto:cfloyd@goodwilltulsa.org)

Diane Nash - [dnash@goodwilltulsa.org](mailto:dnash@goodwilltulsa.org)

### Goodwill Job Connection - Tulsa Midtown

918-747-1334 - Fax: 918-747-1500

Stacey Cole - [scole@goodwilltulsa.org](mailto:scole@goodwilltulsa.org)

Ruth Lobmeyer\* - [rlobmeyer@goodwilltulsa.org](mailto:rlobmeyer@goodwilltulsa.org)

\*Bilingual assistance available (*English / Spanish*)

### TulsaWORKS Career Academy

Many of the courses, enrollment and payment are now available online

<https://www.goodwilltulsa.org/gwt/TulsaWorks3.asp>

918-584-7291 - Fax: 918-583-3219



### < Goodwill Hiring Events Page

[https://www.goodwilltulsa.org/gwt/Hiring\\_Events.asp](https://www.goodwilltulsa.org/gwt/Hiring_Events.asp)



**ASSISTANCE IS LIMITED AT THIS TIME**

Staff will provide additional assistance through virtual resources

Email - Phone - Voicemail - Fax - Website

**Our New Virtual Job Board**

[https://www.goodwilltulsa.org/gwt/Job\\_Board.asp](https://www.goodwilltulsa.org/gwt/Job_Board.asp)

**USE OF RESOURCE CENTER:**

- **ACTIVE JOB SEEKERS ONLY INSIDE**
- **NO INFANTS OR CHILDREN UNDER AGE 14**
- **MAXIMUM 3 VISITORS INSIDE AT ONE TIME**
- **MAXIMUM 45 MINUTES PER VISIT PER DAY**
- **NO FOOD OR DRINKS INSIDE**
- **SILENCE PHONES DURING VISITS**
- **TAKE ALL PHONE CALLS OUTSIDE**
- **PRINTOUTS / COPIES BY REQUEST ONLY**
- **BASIC COMPUTER SKILLS REQUIRED**

**COMPUTERS CLOSE PROMPTLY AT 4:30 PM**

**SERVICES AND EQUIPMENT ARE PROVIDED  
FOR EMPLOYMENT RELATED PURPOSES ONLY**

**SERVICES, ASSISTANCE & EQUIPMENT ARE  
PROVIDED AS A COURTESY TO ASSIST YOU IN YOUR JOB SEARCH**

**ABUSE OF ANY SERVICE, ASSISTANCE OR EQUIPMENT  
MAY RESULT IN LOSS OF USER PRIVILEGES**

# RESUME ASSISTANCE

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**Please be aware that our resume process has changed.**

All visitors will be responsible for writing, updating and maintaining access to their own resumes through Google Docs, Indeed.com, other online resume sites, and/or their own email, USB, laptop or other storage device.

**At this time, resume and resource assistance from Goodwill Job Connection staff is limited. Staff will provide additional assistance through email, phone, voicemail, fax, or website:**

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## NEW RESUME PROCESS

1. To create, update, or maintain a resume, staff will refer visitors to Google Docs / Google Templates and/or Indeed.com. *Resumes completed there will then be accessible from any device or location.*
2. If a previous resume is archived at Goodwill Job Connection, a **copy will be emailed to you.** *It will then be your responsibility to keep and maintain that resume in your own device or online account.*
3. You may request a **Resume Worksheet** from Goodwill Job Connection staff to **gather** your resume history and information. *It will then be your responsibility to type that information into your Google, Indeed, Word or other resume document.*
4. You may access your email or USB flash drive on Goodwill Job Connection public computers *to update your resume and save it to your own email, USB flash drive, or other storage media.*
5. NOTE: There is **NO PRINTER ACCESS** on public computers  
**--Request printouts / copies from Goodwill staff.**